

University of Mumbai



Advertisement No.UoM/HRDC/01/statutory post/2021

Online applications are invited from eligible candidates for the post of Registrar (1 post) (Open category) on the establishment of University of Mumbai as per Section 14 of the Maharashtra Public Universities Act, 2016.

REGISTRAR

- A) **Pay** : Pay level (Rs.1,31,100-2,16,600) (Level -29) in revised pay matrix as per seventh pay commission notification dated 8th December, 2020 of the Higher and Technical Education Dept., Govt. of Maharashtra, Mantralaya, Mumbai-32.
- B) **Qualifications and Experience** : Possess a Master's Degree with at least 55% of the marks or its equivalent grade of B in the UGC 7 point scale; and
- At least 15 years experience as Assistant Professor in the AGP of Rs.7000 (entry pay Rs.25,790 as per VIIth pay) and above or with 8 years of services in the AGP of Rs.8000 (entry pay Rs.29,900 as per VIIth pay) and above including as Associate Professor along with valid experience in educational administration or
 - Comparable experience in research establishment and/or other institutions of Higher Education or
 - 15 years of Administrative Experience of which 8 years shall be as Deputy Registrar or an equivalent post.
- C) **Relaxation in Qualification** :
- The minimum requirement of 55% of marks at the Master's degree level is relaxable for the existing incumbents who are already in the University System.
 - A relaxation of 5% may be provided from 55% to 50% of the marks at the Master's level for the S.C./S.T. category candidates.
 - A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.
- D) **Nature of appointment** : Appointment of the Registrar shall be for a term of five years and shall be eligible for reappointment by selection for only one more term of five years.
- E) **Retirement Age** : 58 years except in the case of person appointed as Registrar from teaching cadre whose age of retirement shall be 60 years.
- F) **Accommodation** : The Registrar will be provided with rent-free quarter.

Instructions to the candidates

- 1) Knowledge of Marathi is essential.
- 2) Candidates are advised to satisfy themselves before applying that they possess the prescribed qualifications and it is for the candidates themselves to ensure that they possess the prescribed qualifications. No enquiry asking for advice as to eligibility will be entertained.
- 3) The candidates may apply online from **10th May, 2021 to 3rd June, 2021** on the link given below. The link shall not be available after 5.00 p.m. on 3rd June , 2021.
- 4) The candidates shall apply online on the link <https://regfao.mu.ac.in/> on the University website www.mu.ac.in alongwith self attested documents of educational qualification, experience etc. and the application fee through NEFT payment in any nationalized bank. Candidates are requested to refer the University website www.mu.ac.in from time to time as all information like documents required, scrutiny, online interview dates/ results / notices / various schedules etc. will be displayed on the same. **No personal communication will be sent to the candidates.**
- 5) The candidates are requested to be ready with the scanned image of the signature, passport size photo, all testimonials, documents mentioned in checklist and also valid e-mail and activated cell /mobile number.
- 6) In addition to the online submission, duly filled form alongwith latest bio-data (**Two copies**) and attested copies of certificate/s should be sent to the Registrar, University of Mumbai, Room No.25, Fort, Mumbai– 400 032 in an envelope superscribed as “Application for the post of “**Registrar**”, so as to reach on or before the last date of submission of online application.
- 7) The General category candidates should remit the application fees of Rs.500/- (Rupees Five Hundred only) and the reserved category candidates should submit Rs.250/- (Rupees Two Hundred and Fifty only) through NEFT only in any Nationalized Bank on the following account. Fill the details of Transcation ID in online form and attach the receipt of the same. The payment should be made by NEFT mode only and payment made in any other mode will not be accepted :-

Drawn in the name : **The Finance and Accounts Officer**
Account No. : **06960100002008**
Name of Bank : **Bank of Baroda**
Branch : **Fort University**
IFSC Code : **BARB0FORTUN**
(fifth character is zero)

- 8) The fee once paid will not be refunded, in any case.
- 9) Candidates called for interview will have to be present themselves at their own cost.
- 10) Candidates already in the service shall submit their applications through proper channel and upload the scanned copy of NOC from the present employer.
- 11) University reserves the right to fill up or not to fill the advertised post/s OR to alter, modify, cancel the entire advertisement.
- 12) Candidates should give the information regarding Court cases pending, Criminal cases, disciplinary actions or equivalent etc. Any changes in this information as and when occurred after the submission of application form till the completion of recruitment process should be brought to the notice of the University by the candidate, failing which the University reserves the right to cancel the candidature and to debar him/her from all selections.
- 13) As per the General Administration Department, Mantralaya, Mumbai-32 Notification No.SRV.2000/CR(17/2000)/XII, dated 28th March, 2005 in respect of 'Small Family', a person who desires to apply for any post in Group A, B, C and D in any Government Service shall submit, alongwith the application form, a declaration in prescribed FORM.
- 14) Candidates belonging to reserved categories domiciled outside the Maharashtra State will be treated as Open as per G.R.No.CBC-1084/54577(1813)BCW-5 dated 1st November, 1985 and Circular No.CBC-1688(2829) MAVAK-5 dated 29th July, 1988.
- 15) Reserved category candidates shall provide the Caste Certificate, Caste validity certificate, Non-Creamy layer certificate etc.
- 16) Qualifications, relevant experience and age shall be considered as on last date of receipt of application.
- 17) If selected, the appointment will be made after the verification of the original certificates of qualification, experience etc.
- 18) Applicants who are not eligible will not be informed independently/individually. Applicants are not allowed to make enquiry in this behalf.
- 19) In the event of any information being found false, incomplete or incorrect the candidature/appointment is liable to be cancelled/terminated.
- 20) Canvassing directly or indirectly will be a disqualification.

- 21) Incomplete applications, applications without required enclosures, applications without requisite fees and applications not submitted in the manner, procedure and within prescribed time by the University shall be summarily rejected.
- 22) Any change in address given in column 2 of the application form should at once be communicated to the Registrar, (Establishment Section), University of Mumbai, Fort, Mumbai- 400 032.
- 23) The Government Resolutions/Circulars issued by the Government of Maharashtra from time to time will be made applicable.

Mumbai- 400 032
Date : 10th May, 2021

sd/-
I/c Registrar.

NO OBJECTION CERTIFICATE

Certified that Shri/Smt./Kum. _____ is working
as _____
w.e.f. _____ in the pay matrix (Level) _____. This office has no objection if
he/she is selected for the post of _____ in the University
of Mumbai and will be relieved within the stipulated period.

It is further certified that the candidate has no pending Inquiries/ Disciplinary action.

Place :

Date :

Designation & Seal

Signature of employer

University of Mumbai



Advertisement No.UoM/HRDC/01/statutory post/2021

Online applications are invited from eligible candidates for the post of Finance and Accounts Officer (1 post) (Open category) on the establishment of University of Mumbai as per Section 18 of the Maharashtra Public Universities Act, 2016.

FINANCE AND ACCOUNTS OFFICER

- A) **Pay Scale:** Pay level (Rs.131100-216600) (Level -29) in revised pay matrix as per seventh pay commission notification dated 8th December, 2020 of the Higher and Technical Education Dept., Govt. of Maharashtra, Mantralaya, Mumbai-32.
- B) **Qualifications and Experience :** The person to be appointed to the post of Finance and Accounts Officer shall be a person who is a chartered accountant or a cost accountant, with professional experience of not less than five years.
- C) **Nature of appointment :** Appointment shall be for a term of five years or till the age of superannuation, whichever is earlier, and he shall not be eligible for reappointment.
- D) **Retirement Age :** 58 years.

Instructions to the candidates

- 1) Knowledge of Marathi is essential.
- 2) Candidates are advised to satisfy themselves before applying that they possess the prescribed qualifications and it is for the candidates themselves to ensure that they possess the prescribed qualifications. No inquiry asking for advice as to eligibility will be entertained.
- 3) The candidates may apply online from **10th May, 2021 to 3rd June, 2021** on the link given below. The link shall not be available after 5.00 p.m. on 3rd June, 2021.
- 4) The candidates shall apply online on the link <https://regfao.mu.ac.in/> on the University website www.mu.ac.in alongwith self attested documents of educational qualification, experience etc. and the application fee through NEFT payment in any nationalized bank. Candidates are requested to refer the University website www.mu.ac.in from time to time as all information like documents required, scrutiny, online interview dates/ results / notices / various schedules etc. will be displayed on the same. **No personal communication will be sent to the candidates.**

- 5) The candidates are requested to be ready with the scanned image of the signature, passport size photo, all testimonials, documents mentioned in checklist and also valid e-mail and activated cell /mobile number.
- 6) In addition to the online submission duly filled application form alongwith latest bio-data (**Two copies**) and attested copies of certificate/s should be sent to the Registrar, University of Mumbai, Room No.25, Fort, Mumbai– 400 032 in an envelope superscribed as “Application for the post of **“Finance and Accounts Officer”**”, so as to reach on or before the last date of submission of online application.
- 7) The General category candidates should remit the application fees of Rs.500/- (Rupees Five Hundred only) and the reserved category candidates should submit Rs.250/- (Rupees Two Hundred and Fifty only) through NEFT only in any Nationalized Bank on the following account. Fill the details of Transaction ID in online form and attach the receipt of the same. The payment should be made by NEFT mode only and payment made in any other mode will not be accepted :-

Drawn in the name : **The Finance and Accounts Officer**
Account No. : **06960100002008**
Name of Bank : **Bank of Baroda**
Branch : **Fort University**
IFSC Code : **BARB0FORTUN**
(fifth character is zero)

- 8) The fee once paid will not be refunded, in any case.
- 9) Candidates called for interview will have to be present themselves at their own cost.
- 10) Candidates already in the service shall submit their applications through proper channel and upload the scanned copy of NOC from the present employer.
- 11) University reserves the right to fill up or not to fill the advertised post/s OR to alter, modify, cancel the entire advertisement.
- 12) Candidates should give the information regarding Court cases pending, Criminal cases, disciplinary actions or equivalent etc. Any changes in this information as and when occurred after the submission of application form till the completion of recruitment process should be brought to the notice of the University by the candidate, failing which the University reserves the right to cancel the candidature and to debar him/her from all selections.

- 13) As per the General Administration Department, Mantralaya, Mumbai-32 Notification No.SRV.2000/CR(17/2000)/XII, dated 28th March, 2005 in respect of 'Small Family', a person who desires to apply for any post in Group A, B, C and D in any Government Service shall submit, alongwith the application form, a declaration in prescribed FORM.
- 14) Candidates belonging to reserved categories domiciled outside the Maharashtra State will be treated as Open as per G.R.No.CBC-1084/54577(1813)BCW-5 dated 1st November, 1985 and Circular No.CBC-1688(2829) MAVAK-5 dated 29th July, 1988.
- 15) Reserved category candidates shall provide the Caste Certificate, Caste validity certificate, Non-Creamy layer certificate etc.
- 16) Qualifications, relevant experience and age shall be considered as on last date of receipt of application.
- 17) If selected, the appointment will be made after the verification of the original certificates of qualification, experience etc.
- 18) Applicants who are not eligible will not be informed independently/individually. Applicants are not allowed to make inquiry in this behalf.
- 19) In the event of any information being found false, incomplete or incorrect the candidature/appointment is liable to be cancelled/terminated.
- 20) Canvassing directly or indirectly will be a disqualification.
- 21) Incomplete applications, applications without required enclosures, applications without requisite fees and applications not submitted in the manner, procedure and within prescribed time by the University shall be summarily rejected.
- 22) Any change in address given in column 2 of the application form should at once be communicated to the Registrar, (Establishment Section), University of Mumbai, Fort, Mumbai- 400 032.
- 23) The Government Resolutions/Circulars issued by the Government of Maharashtra from time to time will be made applicable.

Mumbai- 400 032

Date : 10th May, 2021

I/c Registrar

NO OBJECTION CERTIFICATE

Certified that Shri/Smt./Kum. _____ is working
as _____
w.e.f. _____ in the pay matrix (Level) _____. This office has no objection if
he/she is selected for the post of _____ in the University
of Mumbai and will be relieved within the stipulated period.

It is further certified that the candidate has no pending Inquiries/ Disciplinary action.

Place :

Date :

Designation & Seal

Signature of employer

University of Mumbai



Advertisement UoM/HRDC/01/statutory post/2021

As per Section 15 of the Maharashtra Public Universities Act, 2016 and also the Government Resolution No. पदनि-२०१७/प्र.क्र.१६७/१७/विशी-१ dated 14th January, 2019 applications are invited from eligible candidates for the post of Dean of Faculty as full-time salaried officer in the following Faculties on the establishment of University of Mumbai in the **Pay Band of Rs.37400-67000 + G.P. of 10000**. The post is open, however, the candidates belonging to any other category can also apply:-

- (i) **Faculty of Commerce and Management (1 post)**
- (ii) **Faculty of Inter-disciplinary Studies (1 post)**

Tenure of appointment : The term of Dean shall be co-terminus with the term of office of the Vice-Chancellor or till he attains the age of superannuation, whichever is earlier.

Qualifications and Experience :

The qualification and experience for the post of Dean of Faculty shall be the qualification and experience of the Professor or Principal in relevant discipline having aggregate minimum teaching or research experience of not less than fifteen years.

- A. i. An eminent scholar with Ph.D. qualification(s) in the concerned/allied/relevant discipline and published work or high quality, actively engaged in research with evidence of published work with a minimum of 10 publications as books and/or research/policy papers.
- ii. A minimum of fifteen years of teaching or research experience in University/College, and/or experience in research at the University/National Level institutions/industries, including experience of guiding candidates for research at doctoral level. The period of time taken by availing leave from the duty under F.D.P. by candidates to acquire M.Phil.and/or Ph.D. degree shall not be considered as teaching/research experience.
- iii. Contribution to educational innovation, design of new curricula and courses, and technology – mediated teaching learning process.
- iv. A minimum score as stipulated in the Academic Performance Indicator (API) based Performance Based Appraisal System (PBAS), **set out in Table No.II (B) of Appendix III of UGC 4th Amendment Regulations 2016.**

OR

- B. An outstanding professional having a Ph.D. degree in the concerned/allied/relevant applied discipline from any academic institutions (not included in A above)/Industry with established reputation in the relevant field, who has made significant contribution to the knowledge in the concerned/allied/relevant applied discipline, to be substantiated by credentials/supported by documentary evidence provided the candidate has fifteen years' experience.

OR

- C. i. A Master's Degree with at least 55% marks or an equivalent grade in a point scale wherever grading system is followed by recognized University.

- ii. A Ph.D. Degree in concerned/allied/ relevant discipline(s) / faculty in the institution concerned with evidence of published work and research guidance.
- iii. Associate Professor /Professor with a total experience of fifteen years of teaching / research/ administration in Universities, Colleges and other institutions of higher education.
- iv. A minimum score as stipulated in the Academic Performance indicator (API) based Performance Based Appraisal System (PBAS) as **set out in Table No.II (B) of Appendix III of UGC 4th Amendment Regulations 2016.**

Relaxation in Qualification:

- i) The minimum requirement of 55% of marks at the Master's degree level is relaxable for the existing incumbents who are already in the University System.
- ii) A relaxation of 5% may be provided at the graduate and Masters level for the Scheduled Castes/Scheduled Tribes/Differently-abled (physically and visually differently-abled) /Other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic records during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
- iii) A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

Instructions to the candidates

- 1) Knowledge of Marathi is essential.
- 2) Candidates are advised to satisfy themselves before applying that they possess the prescribed qualifications and it is for the candidates themselves to ensure that they possess the prescribed qualifications. No inquiry asking for advice as to eligibility will be entertained.
- 3) The candidates may apply online from **10th May, 2021 to 3rd June, 2021** on the link given below. The link shall not be available after 3rd June, 2021.
- 4) The candidates shall apply online on the link <https://regfao.mu.ac.in/> alongwith self attested documents of educational qualification, experience etc. and the application fee through NEFT payment in any nationalized bank. Candidates are requested to refer the University website www.mu.ac.in from time to time as all information like documents required, scrutiny, online interview dates/ results / notices / various schedules etc. will be displayed on the same. **No personal communication will be sent to the candidates.**

- 5) The candidates are requested to be ready with the scanned image of the signature, passport size photo, all testimonials, documents mentioned in checklist and also valid e-mail and activated cell /mobile number.
- 6) The candidates who are working as Teachers should submit their application alongwith API Formats for category II & III only and supporting documents for the claimed score, otherwise their previous services could not be considered for promotion, placement, increments and other consequential benefits.
- 7) In addition to the online submission, duly filled application form alongwith latest bio-data (**Two copies**) and attested copies of certificate/s should be sent to the Registrar, University of Mumbai, Room No.25, Fort, Mumbai– 400 032 in an envelope superscribed as “Application for the post of “ **Dean (Faculty of _____)** ”, so as to reach on or before the last date of submission of online application.
- 8) The General category candidates should remit the application fees of Rs.500/- (Rupees Five Hundred only) and the reserved category candidates should submit Rs.250/- (Rupees Two Hundred and Fifty only) through NEFT only in any Nationalized Bank on the following account. Fill the details of Transaction ID in online form and attach the receipt of the same. The payment should be made by NEFT mode only and payment made in any other mode will not be accepted :-

Drawn in the name : **The Finance and Accounts Officer**
Account No. : **06960100002008**
Name of Bank : **Bank of Baroda**
Branch : **Fort University**
IFSC Code : **BARB0FORTUN**
(fifth character is zero)

- 9) The fee once paid will not be refunded, in any case.
- 10) Candidates called for interview will have to be present themselves at their own cost.
- 11) Candidates already in the service shall submit their applications through proper channel and -upload the scanned copy of NOC from the present employer.
- 12) The following self attested documents shall be scanned and uploaded :
 - i) Degree/Diploma certificates, statement of marks and other certificates of the educational qualifications.
 - ii) Approval letters in case of teachers of affiliated colleges/recognized institutions.
 - iii) Appointment orders in case of University Teachers.

- iv) Certificate/s of teaching/administrative experience and evidence of post-doctoral research and Ph. D. guidance.
 - v) Evidences in support of contribution to educational innovation, design of new curricula and courses, and technology–mediated teaching learning process (applicable in case of A).
 - vi) Copies of Publications, Research or Policy Papers, Patents.
 - vii) Evidences in support as outstanding professional, with established reputation in the relevant field, who has made significant contributions to the knowledge in the concerned / allied / relevant discipline, to be substantiated by credentials (applicable in case of B).
 - viii) Birth Certificate/ SSC certificate or other Government document as proof of date of birth.
 - ix) In case of change in name of the candidate, a copy of Government Gazette.
 - x) Duly filled API based PBAS .
 - xi) Receipt of NEFT payment made.
- 13) University reserves the right to fill up or not to fill the advertised post/s OR to alter, modify, cancel the entire advertisement.
- 14) Candidates should give the information regarding Court cases pending, Criminal cases, disciplinary actions or equivalent etc. Any changes in this information as and when occurred after the submission of application form till the completion of recruitment process should be brought to the notice of the University by the candidate, failing which the University reserves the right to cancel the candidature and to debar him/her from all selections.
- 15) All updates, corrigendum (if any), instructions regarding this advertisement shall be updated on the University website on “career” link from time to time. Hence the applicants are requested to visit the University website regularly for the updates.
- 16) As per the General Administration Department, Mantralaya, Mumbai-32 Notification No.SRV.2000/CR(17/2000)/XII, dated 28th March, 2005 in respect of ‘Small Family’ a person who desires to apply for any post in Group A, B, C and D in any Government Service shall submit, alongwith the application form, a declaration in prescribed FORM.
- 17) Qualification, Experience and all other eligibility conditions shall be considered as on last date of receipt of application.
- 18) Incomplete applications, applications without required enclosures, applications without requisite fees and applications not submitted in the manner, procedure and within prescribed time by the University shall be summarily rejected.

- 19) Candidates belonging to reserved categories domiciled outside the Maharashtra State will be treated as Open as per G.R.No.CBC-1084/54577(1813)BCW-5 dated 1st November, 1985 and Circular No.CBC-1688(2829) MAVAK-5 dated 29th July, 1988.
- 20) Reserved category candidates shall provide the Caste Certificate, Caste validity certificate, Non-Creamy layer certificate etc.
- 21) Applications with incomplete information, erased/wrong information, in respect of educational qualifications, experience, age, caste certificate, non-attested certificates etc. and without processing fee will not be considered/entertained and liable to be rejected. No correspondence in this respect will be made.
- 22) If selected, the appointment will be made after the verification of your original certificates of qualification, experience etc.
- 23) Applicants who are not eligible will not be informed independently/individually. Applicants are not allowed to make enquiry in this behalf.
- 24) In the event of any information being found false, incomplete or incorrect the candidature/appointment is liable to be cancelled/terminated.
- 25) Canvassing directly or indirectly will be a disqualification.
- 26) Any change in address given in Column 2 of the application form should at once be communicated to the Registrar (Establishment Section I/III), University of Mumbai Fort, Mumbai - 400032.
- 27) The Government Resolutions/Circulars issued by the Government of Maharashtra & UGC from time to time will be made applicable.

Mumbai- 400 032
Date : 10th May, 2021

I/c Registrar

NO OBJECTION CERTIFICATE

Certified that Shri/Smt./Kum. _____ is working
as _____ in the subject _____
in the Department of _____ w.e.f. _____
in the pay scale / pay band of Rs. _____ with Academic Grade Pay of
Rs. _____ (Pay in Pay Band + A.G.P./G.P). This office
has no objection if he/she is selected for the post of _____
in the University of Mumbai and will be relieved within the stipulated period.

It is further certified that the candidate has no pending Inquiries/ Disciplinary action.

Place :

Date :

Designation & Seal

Signature of employer

Self Assessment Proforma for the Performance Based Appraisal System
(PBAS) for Direct recruitment to the post of Dean of Faculty

Part B : ACADEMIC PERFORMANCE INDICATORS CATEGORY II
CO-CURRICULAR, EXTENSION, PROFESSIONAL DEVELOPMENT RELATED ACTIVITIES

II. a. Student related co-curricular, extension and field based activities:

Sr. No.	Type of Activity	Total number of hours	Actual Score claimed	Proof Document*
	Total (Max:15)			

II. b. Contribution to corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities :

Sr. No.	Type of Activity	Total number of hours	Actual Score claimed	Proof Document*
	Total (Max:15)			

II.c. Professional Development Activities :

Sr. No.	Type of Activity	Total number of hours	Actual Score claimed	Proof Document*
	Total (Max:15)			

Signature of Candidate

CATEGORY- III- RESEARCH, PUBLICATIONS AND ACADEMIC CONTRIBUTIONS

III.A. RESEARCH PAPERS PUBLICATION :

Sr. No.	Title with Page No.	Journal	ISSN/ISBN	Whether Peer Reviewed Impact factor, if any	No. of co-authors	Whether you are the main author	Whether referred other Journal as notified by UGC	Augmented API score	Proof Document**
Total									

III B. PUBLICATIONS OTHER THAN JOURNAL ARTICLES (book, chapter in books) :

NIL

Sr. No.	Title with Page Nos./ Chapter with page no.	Book title, Editor and Publisher	Publication International/ National/ Local	ISSN/ ISBN No.	Whether approved by University	No. of co-authors	Whether you are the main author	API score	Proof Document**
Total									

III C. RESEARCH PROJECTS :

III C (i) Sponsored Projects :

Sr.No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs. Lakh)	API Score	Proof Document**
Total						

III C (ii) Consultancy Projects :

Sr.No.	Title	Agency	Period	Grant/ Amount Mobilized (Rs. Lakh)	API Score	Proof Document**
Total						

III C (iii) Projects Outcome/Outputs

Sr. No.	Patent Awarded/ Technology Transfer/ Product/ Process	Nature of Technology transfer/ Product/ Process	Proof of Award	API Score	Proof Document**
Total					

III D RESEARCH GUIDANCE :

Sr.No.		Number Enrolled	Thesis Submitted	Degree Awarded	Self API Score	Proof Document**
1.	M.Phil or equivalent					
2.	Ph.D. or equivalent					
Total						

III E (i) FELLOWSHIPS/AWARDS :

Sr.No.	Fellowship/Award	Award conferring organization	Event Organized By	Whether International/ National/ State/ Regional/ College or University level	API Score	Proof Document**
Total						

III E (ii) Invited Lectures/Paper delivered in conferences/seminars :

Sr.No.	Invited Talk/Paper Presented	Title of conference/ Seminar	Event Organized By	Whether National/ International Level	API Score	Proof Document**
Total						

III E (iii) Invited Lectures and Chairmanship at National or International Conference/Seminar etc.

Sr.No.	Title of Lecture/ Academic Session	Title of conference/ Seminar etc.	Organized By	Whether International/ National	API Score	Verified API

III. F. DEVELOPMENT OF E-LEARNING DELIVERY PROCESS/MATERIAL:

Sr. No.	Title of Document/ Module	Whether module is web based or offline	Beneficiary	API Score	Proof Document**

Note : e-Learning module shall be approved by the Head of Institution/Department

Total Score (Category : III)	
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Signature of the Candidate

SUMMARY OF API SCORES :

Category	Criteria	Assessment Period (upto 15 yrs.)	Total – API	Annual Av. API Score for Assessment Period
II	Co-curricular, Extension Related Professional Development Activities			
III	Research, Publications and Academic Contribution (for entire period)			

Signature of the Candidate

PART C – OTHER RELEVANT INFORMATION

Please give details of any other credential, significant contributions, awards received etc. not mentioned earlier.

Sr. No.	Details (Mention Year, value etc. where relevant)

LIST OF ENCLOSURES :

(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.

I certify that the information provided is correct as per records available with the documents enclosed alongwith the duly filled PBAS proforma.

Place :

Date :

Signature of the candidate

University of Mumbai

Applications are invited in the prescribed form for the post of Director, Knowledge Resource Centre under salary scheme (aided). The Candidates from all categories can apply for the Open post. Also, the candidates who had submitted application as per the Advt. No.TAAS-1006/2019-20 dated 6th November, 2019 need not have to apply again, however if such candidates wanted to submit their additional/revised qualification/experience etc, if any, then submit the same.

Sr. No.	Designation of the Post	Department	No. of Post
5	Director	Knowledge Resource Centre	1-Open

Pay scale : Pay band of academic level 14- Entry pay of Rs. 1,44,200 + allowances as per 7th pay commission.

Qualification and Experiences are as under:-

- i. A Master's Degree in Library Science/Information Science/Documentation Science with at least 55% marks or an equivalent grade in a point – scale, wherever grading system is followed;
- ii. At least ten years as a Librarian at any level in University Library or ten years of teaching as Assistant/Associate Professor in Library Science or ten years' experience as a College Librarian;
- iii. Evidence of innovative library services, including the integration of ICT in a library; and
- iv. A Ph.D. Degree in Library Science/Information Science/Documentation Science/Archives and manuscript-keeping.

Relaxation in Qualification :-

- i) The minimum requirement of 55% of marks at the Master's degree level is relaxable for the existing incumbents who are already in the University System.
- ii) A relaxation of 5% may be provided at the graduate and Masters level for the Scheduled Castes/Scheduled Tribes/Differently-abled (physically and visually differently-abled) /Other Backward Classes (OBC) (Non-creamy layer) categories for the purpose of eligibility and for assessing good academic records during direct recruitment to teaching positions. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.
- iii) A relaxation of 5% may be provided from 55% to 50% of the marks to the Ph.D. degree holders who have passed their Master's degree prior to 19th September, 1991.

Instructions to the candidates

1. The candidate has to ensure that, he / she is eligible in all respect as per the eligibility conditions.
2. Candidate can fill in prescribed form from the link available on University website www.mu.ac.in alongwith Transaction ID of NEFT payment in any Nationalised Bank and self-attested documents of educational qualifications, experience etc. Candidates are requested to refer the University website www.mu.ac.in, from time to time, as all information like Documents required, Scrutiny / Online Interview dates / results / notices / various schedules, etc. will be displayed on the same
3. Candidates are requested to be ready with the scanned images of their signature, passport size photo, all testimonials documents mentioned in checklist and also valid e-mail and activated Cell/Mobile Number.
4. Candidates already in the service shall submit their applications through proper channel and submit NOC from the present employer
5. Candidates belonging to reserved categories domiciled outside the Maharashtra State will be treated as Open as per G.R.NO.CBC-1084/54577(1813) BCW-5, dated 1st November, 1985 and Circular No. CBC-1688(2829) MAVAK-5, dated 29th July1988.
6. If selected, the appointments will be made after the verification of your original certificates of qualification, experience etc.
7. Reserved category candidates shall provide the Caste Certificate, Caste validity certificate, Non Creamy layer certificate etc.
8. Candidates from all categories can apply for open posts.
9. Candidates having knowledge of Marathi will be preferred
10. The candidates has to submit online forms in the link provided and also submit two printed copies in prescribed format together with attested copies of certificates, other documents, publications with ISBN No. etc and API Score in Self-Assessment Report in an envelope superscripted "Application for the post of Director, Knowledge Resource Centre" between the dates mentioned above to "**The Registrar, University of Mumbai, Room No.25, Fort, Mumbai – 400 032 so as to reach the same before 5.30 p.m. on 3rd June, 2021.**"
11. In case of change in name of the candidate, a copy of Government Gazette be submitted.
12. The fee once paid will not be refunded, in any case.

13. The University reserves the right to fill-in any of the vacancies advertised. The University also reserves its right to appoint or not to appoint the candidates though recommended by the Selection Committee.

14. Candidates should invariably fill the information regarding Court cases pending, Criminal cases, disciplinary actions or equivalent etc. in the relevant column of the application Form. Any changes in this information as and when occurred after the submission of application Form till the completion of recruitment process should be brought to the notice of the University by the candidate, failing which the University reserves the right to cancel the candidature and to debar him/her from all selections.

15. Candidate should remit Application Fee of Rs. 500/- (Rs. Five hundred only) for General category candidates and Rs. 250/- (Rs. Two hundred & fifty only) for candidates belonging to Reserved category through NEFT only in any Nationalised Bank on the following account and filled the details of transaction ID in online form and attach the receipt of the same. The payment made through Demand Draft, Banker Cheque / crossed cheque, Money Order, Paytm, Gpay or in cash will not be accepted.

**Drawn in the name : The Finance & Accounts Officer
Account No. : 06960100002008
Name of Bank : Bank of Baroda
Branch : Fort University
IFSC Code : BARB0FORTUN (fifth character is zero)**

16. Candidates are advised to satisfy themselves before applying that they possess the prescribed qualifications and it is for the candidates themselves to ensure that they possess the prescribed qualifications. No inquiry will be entertained regarding eligibility.

17. Incomplete applications, applications without required enclosures, applications without requisite fees and applications not submitted in the manner, procedure and within prescribed time by the university shall be summarily rejected.

18. If candidate wish to apply for more than one post then separate application should be submitted alongwith requisite fees and all details.

19. In the event of any information being found false, incomplete or incorrect the candidature / appointment is liable to be cancelled /terminated.

20. Degree/Diploma certificates, statement of marks and other certificates of the educational qualifications.

21. Approval letters in case of teachers of affiliated colleges/recognized institutions.

22. Appointment orders in case of University Teachers.

23. Certificate/s of teaching/administrative experience and evidence of post-doctoral research and Ph. D. guidance.

24. In case of change in name of the candidate, a copy of Government Gazette.

25. Duly filled API based PBAS (applicable in case of A/C).

26. *Canvassing, direct or indirect will be disqualification.*

27. Candidates should invariably fill the information regarding Court cases pending, Criminal cases, Disciplinary actions or equivalent etc. in the relevant column of the application Form. Any changes in this information as and when occurred after the submission of application Form till the completion of recruitment process should be brought to the notice of the University by the candidate, failing of which the University reserves the right to cancel the candidature and to debar him/her from all selections.

Mumbai- 400 032
Date : 8th May, 2021

(Dr. Baliram Gaikwad)
I/c REGISTRAR
